

## **PARKS & RECREATION COMMITTEE**

---

**Date:** Monday, 13 May 2024

**Title:** Committee Objectives & Work Programme for the Municipal Year

**Contact Officer:** Town Clerk - Sharon Groth

---

### **Background**

The purpose of this report is to give consideration to this Committees objectives/priorities in order for the Town Clerk ensure there is a manageable programme of works, to deploy the necessary resources appropriately.

### **Current Situation**

Members are referred to the attached appendices where this Committees projects are detailed in the following categories: completed; in progress; preparation pool/part or unfunded; s106 projects; along with an update on the Open Spaces Strategy objectives from the work programme 2021.

This Committee has several large and complex projects in progress, along with some further significant projects planned and due to transfer to the Council via s106 developer funding arrangements. WODC require the Town Council's Officers to project manage these accordingly as they do not have the resources to assist.

Members will agree that this Committee does therefore have a significant work programme already planned for the municipal year and beyond, which does rely on Officers having the capacity to deliver, alongside competing demands of other Committees.

The Town Clerk will be condensing these projects and aspirations into the emerging strategic plan for adoption shortly.

### **Environmental impact**

Having declared a Climate Change Emergency at its Council meeting on 26 June 2019 – with this in mind Councillors should have due regard to the environmental impact of any decisions they make with regard to its facilities and services it operates.

### **Risk**

In decision making Councillors should give consideration to any risks to the Council and any action it can take to limit or negate its liability.

When considering its priorities the committee should be mindful of all resources – financial as well as human resources.

Expectations also need to be managed on the timely delivery of these projects, in order not to jeopardise the Town Council's reputation.

### **Financial implications**

The financial implications are detailed in the attached appendices.

### **Recommendations**

Members are invited to note the report and consider its objectives/priorities for the coming municipal year and beyond.